

# Privacy Notice

## Nimbuscare Events



## WHO WE ARE

We are part of the Corporate function of Nimbuscare that specialise in the planning, delivery, and facilitation of healthcare-related educational events, delivered both internally and in partnership with external organisations.

We design, coordinate, and manage events to support professional education and engagement within healthcare settings. This includes event planning, speaker and resource coordination, delivery across in-person and virtual formats, and evaluation of outcomes to support continuous improvement.

## WHAT INFORMATION WE COLLECT

We may collect:

- Identity and professional details (name, job title, organisation)
- Event registration and attendance information
- CPD or training records
- Dietary or accessibility requirements (if provided)
- Feedback or evaluation responses
- Photographs or video recordings (see *Photography and Filming*)

We do not routinely share personal contact details with third parties unless stated in this notice.

## HOW WE USE YOUR INFORMATION

We use your personal data to:

- Administer event registration and attendance
- Deliver educational events and training
- Issue certificates or CPD records
- Manage dietary or accessibility requirements
- Evaluate and improve our services
- Meet reporting or contractual requirements with partners or clients (e.g North Yorkshire and Humber ICB)

## LAWFUL BASIS FOR PROCESSING

- Contract (Art. 6(1)(b)) – providing events you register for
- Legitimate interests (Art. 6(1)(f)) – managing and improving our services
- Legal obligation (Art. 6(1)(c)) – required reporting or compliance
- Special category data (e.g., accessibility needs): Explicit consent (Art. 9(2)(a))

## SHARING YOUR INFORMATION

We may share information with:

- Relevant Nimbuscare teams
- Event partners or co-hosts
- Professional bodies or your employer (where required)
- IT or system providers supporting event delivery

### SHARING WITH PHARMACEUTICAL COMPANIES

Where events are supported by pharmaceutical or healthcare industry partners, we may share limited registration information (attendance, job role, organisation) for legitimate event administration or compliance. We do not share personal contact details without your explicit consent.

### DATA RETENTION

We retain personal data only as long as needed for event delivery, evaluation, and reporting, in line with NHS and statutory retention schedules. Feedback may be anonymised wherever possible.

### DATA SECURITY

We use appropriate technical and organisational measures to protect personal data, including secure systems, access controls, and staff training.

### PHOTOGRAPHY AND FILMING

Photography and filming may take place during our events to help us capture the day, support learning, and share highlights. We'll always let you know in advance and display clear notices on site.

- If we would like to use a close up or identifiable image of you for promotional purposes, we'll always ask for your explicit consent first.
- For general event photography, such as wider shots of the room, you're very welcome to let a member of the team know if you'd prefer not to be included.
- We will always do our best to respect your preferences and avoid capturing or using images of anyone who has opted out.

All images are stored securely, and if you have given consent for an identifiable image, you can withdraw this at any time.

### YOUR RIGHTS

You have the right to:

- Access your personal data
- Request correction of inaccurate data
- Request deletion (where applicable)
- Object to or restrict processing
- Withdraw consent (where applicable)

### CONTACTS

Email: [Nimbuscare.Education@nhs.net](mailto:Nimbuscare.Education@nhs.net)

Address: Nimbuscare Limited, Head Office, Gateway 1, Holgate Park Drive, Holgate, York, YO26 4GG

Data Protection Contact: Barry Jackson – N3i ([Nimbuscare.Informationgovernance@nhs.net](mailto:Nimbuscare.Informationgovernance@nhs.net))

If you are concerned about how we handle your data, please contact us first. You also have the right to complain to the Information Commissioner's Office (ICO).

### CHANGES TO THIS NOTICE

We may update this Privacy Notice from time to time. The latest version will always be available on request via our Events Team.